



RETREAT AGENDA

CITY OF PINE LAKE

October 25, 2024

GMA Headquarters

9:00 a.m. – 3:30 p.m.

- I. 9:00 am Call the Meeting to Order, Welcome, Mayor's Remarks
 - i. Approval of GMA Contract
- II. 9:15 am Overview of Retreat Information
- III. 9:40 am Value in Differences
- IV. 10:00 am Team Building, Communication (Internal and External)
- V. 11:00 am Roles and Responsibilities, Charter Review – (City Attorney)
- VI. 12:00 pm Lunch
- VII. 12:30 pm SWOT Analysis
- VIII. 1:45 pm Priorities and Goal Setting
- IX. 3:15 pm Questions or Comments
- X. 3:30 pm Adjourn



Compete in process projects such as bridges, courthouse, lake and wetlands repairs and Oak Road repairs.

Continue to plan and execute our commercial development plan.

Develop a plan to maintain public areas, including lakes, parks, and wetlands.

Expand and implement a communication plan.

Create a parking plan for the city.

Communications – Internal – clear, transparent, and timely communication on issues, topics of discussion, and status of ongoing projects and programs.

External – Regular, timely, and relevant information pushed out to residents through all relevant platforms that residents regularly use, such as FB, Instagram, and X.

Roles and Responsibilities under Council/Manager form of leadership – Council, Mayor, and City Manager

Short-term Priorities—Public Works: Should we rebuild the department or outsource all of this work (including the regular care and maintenance of our public spaces)?

Code Enforcement – how do we achieve a functional level of code enforcement that is consistently enforced and equitable on a citywide basis.

Long-Term Projects – establish a high-level plan with a timeline for the commercial development of the Rockbridge Road corridor to include DDA, Enterprise Zone, and Rural Development Zone, and possibly bring in a consultant or GMA team for guidance. Should include quarterly report to Council so we can monitor progress and address any roadblocks.

Funding of Capital Projects – SPLOST, ARPA, and other funding sources for projects already in progress, such as Lake Bridges and Courthouse Renovation; and projects planned but not started, such as Oak Road paving, Dam Repair, and Wetland Repair, potential renovation of old City Hall.

City-wide paving plan

Commercial District - Rural Opp and Enterprise Zone designation

Wetlands

Dam Repair

Current SPLOST projects

Public Works planning

DDA/TAD/Business District – work to prepare us for future development in our business district.

ARPA Funds – make sure we are ready to have a plan to get contracts awarded to spend our ARPA Funds

Lake/Wetlands/Flume/System (getting water to Lake & Wetlands)/Headwall Dam.

Level of Service regarding maintenance of our trails, dam on the backside of the lake

Lake Management Plan

Tree Canopy Management plan – update Tree Ordinance / Activate Tree Board

Weekly updates regarding tasks/projects to keep us all updated on what is being worked on.

Divide tasks and appoint a point person for certain issues, a member of the City Council who will be the primary point of contact about certain issues, with the responsibility to gather and share information with the rest of the City Council.

Planning flume restoration and establishing a maintenance plan

Dam Project. What is it? Where are we? What has been done? What's next?

Specified roles or some kind of organization and division of labor

City alcohol policy for non-profits to follow state requirements

First Amendment auditing training for every city employee

Complete our current projects

Courtroom, Wetlands. Oak Rd, Dam and bridge projects.

Ensure we have a maintenance plan for future maintenance of parks, wetlands, and trails.

Continue to develop the Enterprise Zone, and be aware of just how important Rockbridge Rd is to the future of Pine Lake. Get a DDA.

Complete Poplar Park and continue seeking the allocated funding from the county.

Setting a good clear guideline for communicating information from the city to residents.